



Application form prepared for

Wards Surveyors

20 Station Road, Hinckley LE10 1AW

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Property (to be rented) Details

Full Address:

.....

..... Postcode:

Property Type: Terrace Semi-Detached Detached Flat

Property Rent (per month): £ Applicants share of the rent (per month): £

Rental Period (in months): Number of Bedrooms: Tenancy Start Date:

Applicant Details

Title: First Name: Initial(s): Surname:

Maiden Name (if applicable) : Number of Children Under 18yrs:

Date of Birth: NI Number: Marital Status:

Applicant Contact Details

Telephone 1: Telephone 2:

Mobile: Email:

Applicant Next of Kin Details

Title: First Name: Initial(s): Surname:

Address:

..... Postcode:

Telephone: Mobile:

Applicant Current Address

House Number and Street Name:

District: Town / City: Postcode:

Time at this address: Years: Months:

Is this less than 3 years? Yes No

Applicant Previous Address (if less than 3 years above)

House Number and Street Name:

District: Town / City: Postcode:

Time at this address: Years: Months:

Less than 3 years in total? Yes No

Applicant Bank Account Details

Bank / Building Society Name :

Account Number: Sort Code:

Applicant Current Accommodation Status

Homeowner Private Tenant Council Tenant Living with Friends / Family

Other:

Current Landlord / Letting Agent or Council if Council Tenant

Contact Name:

Address:

.....

..... Postcode:

Telephone: Fax: Mobile:

Email:

Is your Landlord a Private Landlord? Yes No

Applicant Employment Status

Employed Maternity / Paternity Leave Self- Employed
 Unemployed Retired

If you have selected Employed, Self Employed or Maternity / Paternity Leave please complete the relevant sections below.

*** IF YOU ARE UNEMPLOYED YOU WILL REQUIRE A GUARANTOR ***

Employment Details

Company Name: Company Address:
..... Postcode:
Telephone: Email:
Employment Start Date: Your Position:
Salary: £ Annual Monthly Weekly Per / Hour (*) see below
(*) If your salary is hourly; how many hours a week do you usually work?
Employment Duration: Permanent Fixed Term Contract Temporary Work
If employed on a fixed term contract or a temporary basis please specify the duration:
Referee Name: Referee Position:
Referee Email: Referee DDI:

Please note that if the applicant is on a fixed term or temporary contract a guarantor may be required.

Employed Applicants on Maternity / Paternity Leave

Maternity / Paternity Leave Start Date: Maternity / Paternity Leave End Date:
Are you returning to work on (or before) the maternity / paternity end date provided above? Yes No
Are you returning to work on the same basis outlined in the above employment details box? Yes No
If "no" please provide additional information in the "Additional Information" section found on page 4 of this application form.

Self-Employment Details (SELF EMPLOYED: PLEASE SUPPLY 6 MONTHS BANK STATEMENTS OR 3 YEARS ACCOUNTS)

Self-Employed Start Date: Self-Employed Business Type:
Business Name: Business Address:
..... Postcode:
Telephone: Email:
Are you: Sole Trader Partner Director Share Holder LTD Company PLC Company
Earnings: £ Annual Monthly Do you have an accountant? Yes No
If yes, Accountant Name: Accountant Address:
..... Postcode:
Accountant Telephone: Accountant Email:

Retired Details (PLEASE SUPPLY PROOF OF YOUR PENSION WITH YOUR APPLICATION FORM)

Pension Type: State Private Total Monthly Pension Amount: £.....

If your pension does not meet our affordability calculator you will require a guarantor.

Lifestyle Details

Are you a smoker? Yes No Do you have any pets? Yes No

Adverse History

Do you have any adverse credit history? (County Court Judgements, Bankruptcy, Administration Orders, Involuntary Agreements or any adverse Credit History settled or not that would have a material impact on this application): Yes No

Have you ever been in rent arrears or evicted from a property: Yes No

If your answer is 'yes' to the above question(s) please provide details in the additional information section.

Additional Information

Please insert any additional income details here i.e. savings, benefits, etc.
Please continue on a separate sheet and attach if additional space is required.

Declaration:

I confirm that the information contained in this application is true to the best of my knowledge and belief, which can be verified. I agree that Legal4Landlords may search files of one or more credit referencing agencies and the result may be forwarded to the appointed letting agent / landlord. I also understand that in the event of failing to make the rental payment, a default may be recorded against my credit file and shared with other sources. I understand, should any information provided in this application be found untrue, the application will be declined and I may lose the administration fee. I hereby give my employer, accountant, current landlord and letting agent permission to disclose information requested by Legal4Landlords

Applicant Signature:

Print Name: Date:

Right to Rent

You must answer and provide originals of the following:

1. Do you have a right to live in the UK? Yes/No
2. Please provide your passport or visa expiry date.
3. Will this be your only/UK home? Yes/No

Tenants within the EEA or Switzerland must provide the original of either:

One of the following (tick box of document provided):

- British /EEA passport (current or expired) []
- Valid biometric immigration document []
- Certificate of naturalisation as a British citizen []

or

Two of the following (tick box of document provided):

- Birth certificate []
- Letter dated within the last three months from an employer []
- Letter from UK educational institution []
- Full or provisional driving licence (with counterpart) []

Tenants from other countries must provide the original of:

The following documentation must be endorsed to indicate that the named person may stay in the UK for a time-limited period *(tick box of document provided):*

- Valid passport/travel document []
- Biometric immigration document []
- Residence card []
- Immigration status document issued by the home office []
- A 'yes' response from the Landlords Checking Service []

Signature _____

Date _____